

SECRET**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

FY 87 Significant Accomplishments

FROM:

Chief, Supply Division, OL

EXTENSION**NO.****DATE**

15 October 1987

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. IMSS/OL Planning Staff

Attached is a list of Supply Division's significant accomplishments for FY 87.

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Accountable Officer Certification Program

As part of Supply Division's continuing program to certify accountable property officers, assist in conducting inventories and act as consultants on logistical problems. Supply Division employees visited [redacted] the accountable officers were certified by OL to handle Type II accounts. In addition three proprietaries were visited to assist in conducting inventories, instruct the employees how to properly manage their property records.

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Training

During the year approximately 30% of Supply careerists attended training courses. An automated tracking system was established along with a new list of suggested courses for each careerist. Several new courses were developed and will be implemented during the upcoming year.

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